JOB VACANCY

Driver/Messenger
Permanent & Full-Time Position (40hrs/week)

The Goethe-Institut is the official cultural institute of the Federal Republic of Germany. We promote the learning of the German language worldwide and encourage international cultural exchange.

Starting from 01.06.2024, the Goethe-Institut Nigeria is looking for a Driver/Messenger. The duration of the employment is **limited to twelve months** at first **with the possibility of extension**.

Duties & Responsibilities:
- Taking care of official errands such as mail collection and delivery
- Travelling with our official vehicle within Nigeria
- Vehicle maintenance and renewal of vehicle documents
- Recording of all trips into the vehicle logbook
- Timely reporting of mechanical faults or accident to the Management
- Assisting in the preparation for programmes and taking care of guests
- Making purchases and performing other task as assigned by the Management

Your Profile:
- Safe driving record preferably with an international organisation
- Possession of a valid driving license
- Fluency in English and any other Nigerian language
- Nigerian nationality or work permit for Nigeria
- Friendly personality
- Willingness to work overtime and on weekends in return for time off from work

What We Offer. Apart from treating you with dignity and respect, we also offer the following:
- Compensation based on our competitive local salary scheme
- 10% pension contribution by the employer as well as an annual paid leave
- Reliable health insurance as well as life assurance

Kindly note that the successful candidate may be subjected to a **pre-employment medical test**.

www.goethe.de

How to apply:
Please send your cover letter and C.V. to Mr.Oladimeji via the following email address AbiolaMorakinyo.Oladimeji@goethe.de on or before **17.05.2024.** Please ensure that the subject of your email is **"Driver/Messenger Lagos".**

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