**Appendix B.1 Offer Covering Letter**

***Hints to fill the Form:***

*All fields marked in gray on this form must be completed. The declaration must be completed by entering the place and date.*

**Name and address of the bidder / Bidding Consortium**

**Name**

**Address**

To:

Goethe-Institut Karachi

Plot St/1, Kehkashan Block 8

Clifton, Karachi

Pakistan

Subject: Purchase of a new official vehicle

**Here: Offer**

Dear Sir or Madam

We hereby take part in the above-mentioned invitation to tender and submit a binding offer.

Our offer includes - taking into account your answers to bidder questions and your information on the procedure - all documents and evidence to be submitted in accordance with the conditions of application. These are the basis for our offer and its conditions.

We confirm that the information provided by us is truthful.

We will treat the information we receive in the course of the award procedure confidentially and will not pass it on to third parties.

We hereby bind ourselves to this offer until **06.12.2024**.

Yours sincerely

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Place, Date