

**Job Opportunity
Two Project Assistants
in the Cultural Department
at the Goethe-Institut / Max Mueller Bhavan Bangalore**

If you are interested in art and culture and enjoy interacting and communicating with artists in an inter-cultural context, this is the perfect opportunity – and a stepping stone to an exciting career.

The job involves working on all scheduled cultural projects, with special focus on the **bangaloREsidency**, our artist-in-residence programme, which will take place from October 6 to November 30, 2024.

Employment period: September 9 - December 8, 2024

Application deadline: August 15, 2024

Selection by: September 1, 2024

Your tasks will include

- Assisting the cultural team in all areas, especially the **bangaloREsidency**, including conception, planning, preparation, execution and documentation of cultural programmes
- Preparing and compiling materials and information for public relations, both on- and offline
- Developing social media content and campaigns for cultural programmes, with focus on Facebook, Twitter, Instagram, YouTube
- Assisting with audio-visual documentation of events and archiving
- Close coordination with individual artists-in-residence (**bangaloREsidents**) via the “buddy” system, including organisation of events/projects and day-to-day support
- Coordination between the **bangaloREsidents**, partner institutions and the Institute

You should have

- Excellent command of English language, knowledge of Kannada/German will be an added advantage
- Higher semester of a university degree or bachelor’s degree in the humanities or social sciences
- Experience in and flair for creative social media
- Intimate knowledge of the Bangalore art/culture scene
- Willingness to work evenings/weekends if required
- Capability of working independently and dealing with stress
- Ability to perform effectively in a team

Application documents

- Letter of motivation
- Curriculum Vitae

Send in your application by August 15, 2024, as a **single PDF** via email to nandita.nirgudkar@goethe.de