



GENERAL TERMS AND CONDITIONS AND CONSENT DECLARATION

**UP4JOBS PROGRAMME
GOETHE-INSTITUT CAIRO 2024**

**GOETHE
INSTITUT**

Sprache. Kultur. Deutschland.

UP4JOBS PROGRAMME GENERAL INFORMATION

- This scholarship is funded by the German Federal Ministry for Economic Cooperation and Development and is implemented by GIZ and the Goethe-Institut.
- It is exclusively aimed at Egyptian students and graduates who wish to learn German to improve their job opportunities with German-speaking companies in the call center and IT sectors in Egypt.
- The scholarship is not intended for students and graduates who wish to migrate to Germany as skilled workers.
- There are 2 job fairs each year, which Up4Jobs students are expected to attend starting from language level B1.
- The intern (the second party) agrees to review the entry-level offers in the field of technology and information proposed by the first party (Up4Jobs) within a maximum of 6 months after completing the scholarship, without being negligent or unreliable. If none of the proposed job offers are suitable, the intern must inform the first party and provide evidence of active applications to the mentioned positions or other positions in the field of technology and information.
- The program continues until the end of December 2025.
- Standard courses are aimed at participants under 30 years of age. • Students must attend the courses at least up to level B2.

PLACEMENT TEST:

The fee-based placement test (E-Test) is used to determine the appropriate language course and does not replace a certificate of language proficiency.

The fee is non-refundable.

Participation in the placement test is mandatory for all participants, as the score achieved will determine the entry level in the language course.

The course level resulting from the E-Test cannot be changed at the request of the scholarship holders.

Applicants who have obtained a B1 or B2 certificate from the Goethe-Institut in the last 6 months may join the course without taking the placement test.

ENROLLMENT

Course placement is determined based on the evaluation of submitted documents and the results of the placement tests. Selection of participants is made in descending order of the placement test scores until the course capacity is reached. There is no entitlement to an explanation of rejection reasons.

COURSES:

Each course lasts 3 months. Classes are generally held between 5:00 PM and 10:00 PM.

Each participant may be absent from the course up to 3 times (attendance must be over 70%). After the 4th absence, the participant will be removed from the scholarship program and will not be allowed to rejoin.

Successful completion of a course depends on the following components:

- Instructor evaluation
- Participant attendance
- Classroom engagement
- Completion of homework assignments

If a participant receives a grade of 4 or lower, they must retake the course at their own expense. Upon successful completion of the retaken course, the participant may reenter the Up4Jobs program. However, if they receive a grade of 4 again in the repeated course, they will forfeit the scholarship.

CHANGE REQUESTS:

For organizational reasons, switching between online and in-person courses, rescheduling courses, or changing groups within the same course level is not permitted.

PARTICIPANT NUMBER

The maximum number of participants in each course is 17, with a minimum of 12 participants required per course. For exams and exam dates, the minimum number of participants is 5. The Goethe-Institut Cairo reserves the right to cancel courses or exam dates if the minimum number of participants is not met by the registration deadline. In the event of a course or exam cancellation by the Goethe-Institut Cairo, the examination fee will be refunded to the participants. No further claims will be accepted.

Examinations:

The B1, B2, and C1 exams are optional and are no longer covered by the Up4Jobs scholarship. If you choose to take the exam, you will be responsible for covering the costs yourself – only the complete internal price will be applied.

WITHDRAWAL:

Withdrawal from the scholarship will result in immediate exclusion from the Up4Jobs program. In this event, no refund of scholarship funds will be provided, and any issued course materials must be returned.

Up4Jobs Program Additional Trainings:

The Up4Jobs Program offers the following complimentary trainings in addition to the language courses, which are allocated on a "First Come, First Served" basis. Participation in these trainings is optional; however, once you sign up for a training, attendance is required, as failure to attend may jeopardize your participation in the program. The trainings include Work Readiness Training, Conversation Clubs, Intercultural Training, and "Meet the Company" events.

COMMUNICATION CHANNELS:

For questions and concerns regarding the Up4Jobs Program, please contact the Up4Jobs Program Coordinator at the Goethe-Institut Cairo via Kai-up4jobs@goethe.de. Other communication channels will not be considered or addressed.

RESPONSIBILITIES OF PARTICIPANTS:

All participants are required to adhere to the house rules of the Goethe-Institut Cairo. The Goethe-Institut Cairo reserves the right to take the following actions in response to violations of the house rules, particularly in cases of defamation, insults, or disparagement of the Institute or its staff in public or on social media:

Exclusion from Courses, Events, and Programs: Affected individuals may be barred from further participation in courses, events, and programs at the Goethe-Institut Cairo.

Ban from Premises: In serious cases, a ban from the entire institute premises may be imposed.

PRICES:

The prices and discount conditions applicable at the time of enrollment will apply. Unless otherwise specified, the cost of textbooks is included in the course fee.

BOOKS AND EXERCISE MATERIALS:

To ensure the protection of copyright, only original textbooks and exercise materials may be used in the classroom.

BINDING PRINCIPLES:

Current information about the Up4Jobs Program is published on the Goethe-Institut Cairo's website ([Up4Jobs Programme - Advanced training for university graduates for better employment opportunities in Egypt. - Goethe-Institut Egypt](#)).

In addition to the terms and conditions of the Up4Jobs Program, the terms and conditions of the Goethe-Institut Cairo apply, as detailed in the following link:

[Für längere Dokumentationen, Berichte, etc. \(goethe.de\)](#)

Please note:

The non-acceptance of the guidelines and conditions might affect your acceptance and continuation in the program.

In the event of a violation of the terms and conditions of the Goethe-Institut Cairo, the Institute reserves the right to revoke your scholarship. In such cases, no reasons will be provided for the revocation.

Goethe-Institut Kairo
Up4Jobs Programme
17, Sharia Hussein Wasse
Midan El-Missaha-Doqqi
12611 Kairo, Ägypten

Mob: +1551170030

E-Mail: Kai-up4jobs@goethe.de