

FAQs

Application Procedure

Can I apply to multiple locations to increase my chances?

No, you can only apply to one chosen location. If you apply to more than one residency location, your application will automatically be disregarded.

What is the deadline for submitting the application?

The deadline for applying is 7th of January 2025 12:00 CET (noon, Central European Time).

Is there an application fee?

No, there is no fee required to apply to the CYCLE UP! residency programme.

What level of experience is required to apply? Are emerging artists eligible?

Artists at any stage of their career can apply, including emerging artists. There is no specific experience requirement, though applicants should demonstrate a strong interest in bicycle culture, sustainable urban mobility, and community engagement, as well as sufficient experience to implement a project within a relative short time span. A clear, well-developed artistic proposal is key to a successful application.

What level of English is expected?

A good command of English (B2) is necessary, as it will be the primary language for communication between the residency partners, curators, and participating artists.

How will the application be assessed and what are the criteria for evaluation?

Applications will be evaluated by a committee consisting of representatives from the CYCLE UP! project partners, curators, and local stakeholders. It will be assessed on artistic value, relevance to the residency's themes (bicycle culture, sustainability, and location-specific challenges), feasibility of the proposed project within the given timeframe and budget, and potential impact on local communities. Clarity of vision and creative and innovative approach will also be taken into account. Top three candidates for each residency location will be invited for a short online interview.

Funding and Budget

What is included in the financial support that I will receive and how will it be paid?

The fee covers living costs and Intellectual Property Rights (IPR). The payment will be made in two installments, 75% at the beginning of the residency and 25% after completing the residency and reporting. In addition, travel costs up to 400 EUR (one round trip based on real costs)

What kind of reporting is expected from artists to receive the final installment?

Within 14 days post-residency, a signed letter from the residential partner confirming residency details must be submitted (draft will be provided). The artists are also expected to write a report reflecting their residency experience, which is due within 30 days after the end of the residency.

Can I bring a family member along?

The residency is designed for individual artists, and while there is no restriction on bringing a family member, the programme does not provide additional financial or logistical support for them. Artists would need to arrange and cover any additional costs independently.

Are additional funds available for special project needs if the budget exceeds the limit for materials?

The materials are provided by the residency organiser within a given limit. The CYCLE UP! team can provide advice on sustainable solutions to manage costs within the given budget.

Is it expected that I do work on the project beforehand and is this remunerated?

While preliminary research and project planning are encouraged, work on the artistic project during the residency is the primary focus. Any preparatory work done before the residency is not financially remunerated, though it may enhance the development and execution of your project once in residence. Please expect approx. 2-3 e-meetings before you arrive to your residency - those are designed to prepare everything for your stay to run smoothly and to answer all of your questions, as well as finalize and develop your artistic project.

Is additional support or funding available for participants with specific accessibility requirements?

Yes, we assess requests for additional support on an individual basis. Please, indicate your needs in the application, or reach out to us at cycleup@czechcentres.cz to discuss them confidentially.

On and about Sustainability

What means of travel can I use?

Artists are encouraged to use sustainable modes of transportation. For journeys under 600 km, non-air travel (such as trains, buses, or bicycles) is expected, unless there are exceptional circumstances (e.g., disability or place with difficult access). If the distance exceeds 600 km, flights may be permitted, but green alternatives are still preferred.

What kind of sustainable materials and artistic means of production are expected? What support is provided for researching and sourcing sustainable materials?

Sustainability is at the core of the CYCLE UP! residency and artists are expected to plan their projects with this in mind, by creating art from waste, recycled or reusable material and/or by creating art with long-term impact. The project team will assist in researching and sourcing sustainable materials locally, as well as advising on green production methods.

Sustainability is a very broad word, what do you actually mean by that?

In the context of the CYCLE UP! residency, sustainability goes beyond environmental responsibility—it encompasses a holistic approach to minimizing the ecological impact of every aspect of the residency while also fostering social and cultural sustainability. This means ensuring that the project contributes positively to the community in the long term, creating lasting benefits and inspiring more sustainable, bike-friendly urban living. It should also have a positive and lasting impact on you and your artistic practice.

On and about Residency

Where can I see outcomes from the previous round of residencies?

You can watch the videos about the residencies on our youtube channel [here](#). There is also an overview of the artists experience and all the outcomes in an article on our website.

What level of interaction is expected with the local community, and how will this be facilitated?

Community engagement is a key component of the residency. Artists are expected to collaborate with local residents, organizations, and decision-makers. This interaction will be facilitated by the CYCLE UP! partners, who will connect artists with relevant community groups and provide logistical and cultural guidance as well as language support.

How will artists collaborate with local partners, and what is the role of the Goethe-Institut and other partners?

The Goethe-Institut is the project leader and the coordinator of the residencies in Tartu and Katowice, while Czech Centres are coordinating the residencies in Broumov and České Budějovice. BoMiasto (Katowice), Tartu 2024 and City of Tartu are also part of the project team and therefore will be in touch with the artists in the respective cities. The project partners collaborate also with other local organizations. Together, they will help facilitate connections between artists and local stakeholders and also provide logistical support, guidance on sustainability, and help with research and community engagement.

What happens if my project requires more time than the residency duration allows?

The residency is designed to be completed within the set timeframe (30 or 45 days). We are happy to provide experienced feedback to the project proposal in order to ensure it is feasible within the given residency period. In case of unforeseen circumstances, e.g. illness, injury, natural disaster etc., there is of course room for individual adjustments, but there is no possibility for additional financial support.

Will selected artists receive an invitation letter?

Not automatically, so please contact us if you'd need it.

What kind of documentation (photos, videos, reports) is required throughout the residency?

Artists are encouraged to document their creative process and community engagement through photos, videos, and written reflections. However, the project partners and residency locations will also take care of sufficient documentation. This will be used for project reporting and public presentations. Guidelines on mandatory visibility tied to requirements from Creative Europe will be provided.

Will there be opportunities to network with other artists in the program or local artists in the residency country?

The project itself is intended to be implemented by the selected artist, but the programme offers ample opportunities for networking with local and/or international artists, as that is also at the core of artists-in-residence programmes.

What kind of mentorship or guidance can I expect from the organizers?

Depending on their preferences and needs, artists can receive guidance from the curatorial board, project and residency partners. Regular check-ins with the project team will ensure the project stays on track and aligns with the goals of the residency.

Where will my work be exhibited and/or presented?

The final artwork will be presented locally during two public events. These events will allow for interaction with the local community. Additionally, outcomes may be showcased on the CYCLE UP! website and through partner networks to further promote the work across Europe, as well as during other presentations and activities.

Document accessibility

If you experience any accessibility challenges with this document, please contact our team at cycleup@czechcentres.cz.

List of 40 Creative Europe Countries:

Albania, Austria, Armenia, Belgium, Bosnia-Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Kosovo, , Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden and Tunisia and Ukraine.

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